

ADOPTED ANNUAL BUDGET



FISCAL YEAR 2019-2020



Making your pennies work for you ~ Penny sales tax projects





Budget cover pictures and layout was developed by Sharon Almeida,
former Assistant Finance Director.

Town of Lantana
Town Officials



Mayor

Mayor David J. Stewart (3/2021)

Council Members

Vice Mayor Malcolm Balfour (3/2022)
Vice Mayor Pro Tem Philip J. Aridas (3/2020)
Councilmember Dr. Lynn J. Moorhouse (3/2022)
Councilmember Edward Paul Shropshire (3/2020)

Town Manager

Deborah S. Manzo

Town Clerk

Nicole A. Dritz

Town Attorney

Lohman Law Group, PA

Consulting Engineers

Mathews Consulting Inc.
Kimley-Horn & Associates.
Calvin, Giordano & Assoc. Inc.

Town Auditors

Grau & Associates

Department Heads

Operations Director.....	Eddie Crockett
Finance Director	Stephen Kaplan
Library Director	Sid Patchett
Police Chief	Sean Scheller
Development Services Director	David Thatcher

(561) 540-5000
www.lantana.org

TOWN OF LANTANA CITIZEN BOARDS AND COMMITTEES

Many of the citizens of the Town of Lantana volunteer their time and expertise to serve on boards and committees. They play an integral part in shaping and preserving the quality of life that is uniquely Lantana.

FIREFIGHTER'S PENSION BOARD OF TRUSTEES

GENERAL EMPLOYEES PENSION BOARD

GREATER LANTANA SCHOOL COMMUNITY EDUCATION COUNCIL

POLICE PENSION BOARD OF TRUSTEES

TOWN PLANNING COMMISSION

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HOW TO USE THIS DOCUMENT

The Proposed Budget Document is organized into sections - these are the *Introduction*, *Budget Summaries*, *Department Summaries*, *Capital Improvements Program* and *Debt Service*.

INTRODUCTION

The *Introduction* begins with Budget Message from the Town Manager. The Financial Policies immediately follow this section, which are concurrently adopted with the budget to serve as a guide in preparation and administration of the budget.

BUDGET SUMMARIES

The Budget Summary section provides the reader with an overview of the Town's Proposed Budget. This section includes summaries of revenues by category and expenditures by department for each of the Town's six operating funds: General, Water and Sewer, Infrastructure Surtax, Grants, Police Education, and Insurance.

DEPARTMENT SUMMARIES

This section presents the operating budgets for the following departments: Town Council, Administration, Finance, Police, Development Services, Library, Operations, and Non-Departmental. Each of the cost centers, or activities, within each department are included in this section. Each departmental section includes the following:

- Summary of Personnel
- Primary Functions
- Performance Measurements
- Budget Category Summary

CAPITAL IMPROVEMENT PROGRAM

This section presents detailed descriptions of proposed capital purchases for each operating fund. Also included is a discussion of effects on operating costs and identification of funding sources.

DEBT SERVICE

This section presents a brief discussion of the Town's debt policies, along with outstanding principal balances and current year debt service requirements for the Series 2012 Water and Sewer Refunding Bond.

Town of Lantana

COUNCILMEMBERS

Philip J Aridas
Malcolm Balfour
Lynn J Moorhouse, D. D. S.
Edward Paul Shropshire



DAVID J STEWART
MAYOR

500 Greynolds Circle
Lantana, FL 33462-4544
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September 9, 2019

The Honorable Mayor and Town Council
Town of Lantana
Lantana, FL 33462-4544

Honorable Mayor and Members of the Council:

Pursuant to Article IV Section 5(e) of the Charter of the Town of Lantana, I hereby submit the proposed operating and capital budget for Fiscal Year 2019/20. As the Town's financial and spending plan for the year, the adoption of the budget is probably one of the most important actions taken by the Council each year. It serves as a policy document which authorizes resources and establishes a plan and direction for our programs and services for the coming year as well as our capital improvement program.

The Fiscal Year 2019/20 budget was prepared on the premise of allocating resources to achieve our mission to preserve Lantana's hometown atmosphere through responsible government and quality service. Town staff continues to work diligently to improve efficiency in operations in order to provide quality services and programs. All aspects of the Town government continue to be evaluated for changes that will result in maximizing every dollar.

Over the last decade, the Town experienced tremendous losses in revenue. As revenues recovered, we're still cautious in budgeting recalling when property values dropped from a high of \$1.1 billion in Fiscal Year 2007/08 to a low of \$678 million during Fiscal Year 2012/13. The Town's tax rate remained constant during this period which resulted in significant reductions in property tax revenues. Fiscal Year 2019/20 is the first time where taxable property values will return to prerecession levels and is the seventh year values increased. Additionally, the budget includes holding the millage rate at 3.5.

The Town continues to be financially healthy and stable due to a conservative approach to government. The ending fiscal year 2018/19's unassigned General Fund balance reserves are anticipated to be 67% of the Fiscal Year 2019/20 operating budget (66% of total budget) and exceeds the Town's adopted fund balance policy. The Utility Fund's unrestricted reserves are anticipated to reach \$8.7 million by the end of fiscal year. The fund is healthy and prepared for the capital improvements recommended by the Town's engineer.

The significant factors affecting the formulation of the Fiscal Year 2019/20 budget includes:

General Fund

1. Millage Rate and Property Tax Revenue:
 - Proposed Millage Rate is 3.5 per thousand dollars of taxable value; an increase of 6.71% over the roll-back rate of 3.28.
 - Anticipated property tax revenues are \$3,818,507; an increase of \$402,217 compared to FY 2019's budgeted revenue of \$3,416,290.
 - Property taxes are projected to account for 31.6% of anticipated revenues in FY 2020 as compared to 29.6% for FY 2019.
2. Palm Beach County Property Appraiser Notification:
 - A 10% increase in the value of taxable property within the Town; from \$1.04 billion to \$1.15 billion.
 - Based on the new property values, one mill generates revenues of approximately \$1,085,262 (assuming a 95% collection rate).
3. Insurance Costs (all funds):
 - General Liability, Property, Casualty and Workers Compensation Insurance increased 8.3% partially due to increased property values.
 - Health insurance will remain with Florida Blue with rates increasing between 3% and 4%. Dental insurance will remain with Guardian. Estimated Town cost is \$1,458,613, less than a 1% increase.
4. Pension:
 - Police Pension (defined-benefit plan) is projected to decrease from 48.86% to 47.40% of covered payroll for 32 active employees. The budgeted cost will increase from \$946,460 in the current fiscal year to \$1,108,615 in FY 2020, of which the State is anticipated to provide \$116,796 from insurance proceeds.
 - General employees' pension (defined contribution) is budgeted with a 7% contribution and a match up to 2%; total up to 9% paid by the Town. The cost for 63 employees is \$305,378; an increase of \$13,168.
5. A Cost of Living Adjustment (COLA) has been included and calculated at 1.9% based on March's Consumer Price Index. The merit plan is budgeted with a 0-5% range for general employees based on their annual evaluation and up to 5% for bargaining unit members pursuant to the Police Department's Career Development Program.
6. Department and personnel changes include the following:
 - Administration – Budget for legal expenses incorporated into department.
 - Development Services – Reclassify Community Planner to Assistant Director.
 - Police – Reduce one dispatcher.
 - Finance – Additional part-time Administrative Assistant to HR division.
 - Operations – Budget for special events incorporated into department
7. Deficit of \$96,773 funded by anticipated FY 2019 surplus.

8. Capital requests included in the budget are listed below:

DESCRIPTION	DEPARTMENT	AMOUNT
Computer & Hardware Replacement		
HR/Risk Manager	Finance	\$ 2,400
Router/firewall	Finance	5,000
Contingency computer	Finance	2,500
Library Director	Library	1,600
Administrative Support (2)	Police	3,200
Police mobile units (2)	Police	4,600
Sergeant (4)	Police	6,400
Computer for HR Admin. Asst.	Finance	1,850
Library books	Library	20,000
Dixie Highway median upgrades	Operations	15,000
In-car video system (2)	Police	9,000
Marine-grade 800 MHz radio for Marine Unit	Police	3,934
Vehicles & related accessories (3)	Police	131,358
		<u>\$ 206,842</u>

Utility Fund

1. Budgeted operating revenues are anticipated to increase \$326,947 when discounting for one-time impact fee and interest income revenues.
2. Water and wastewater rates will increase 1.8% and are anticipated to recognize an additional \$75,000.
3. Repayment of the 2012 debt is budgeted at \$496,100 and matures October 1, 2021.
4. Surplus of \$100,082 held in contingency account.
5. Capital purchases to be funded are listed below:

DESCRIPTION	DEPARTMENT	AMOUNT
Lift station improvements	Operations	343,480
150 KW portable generator	Operations	112,358
Message board	Operations	15,000
		<u>\$ 470,838</u>

Grants Fund

1. Community Development Block Grant of \$72,000 for sidewalk replacement.

Infrastructure Surtax Fund

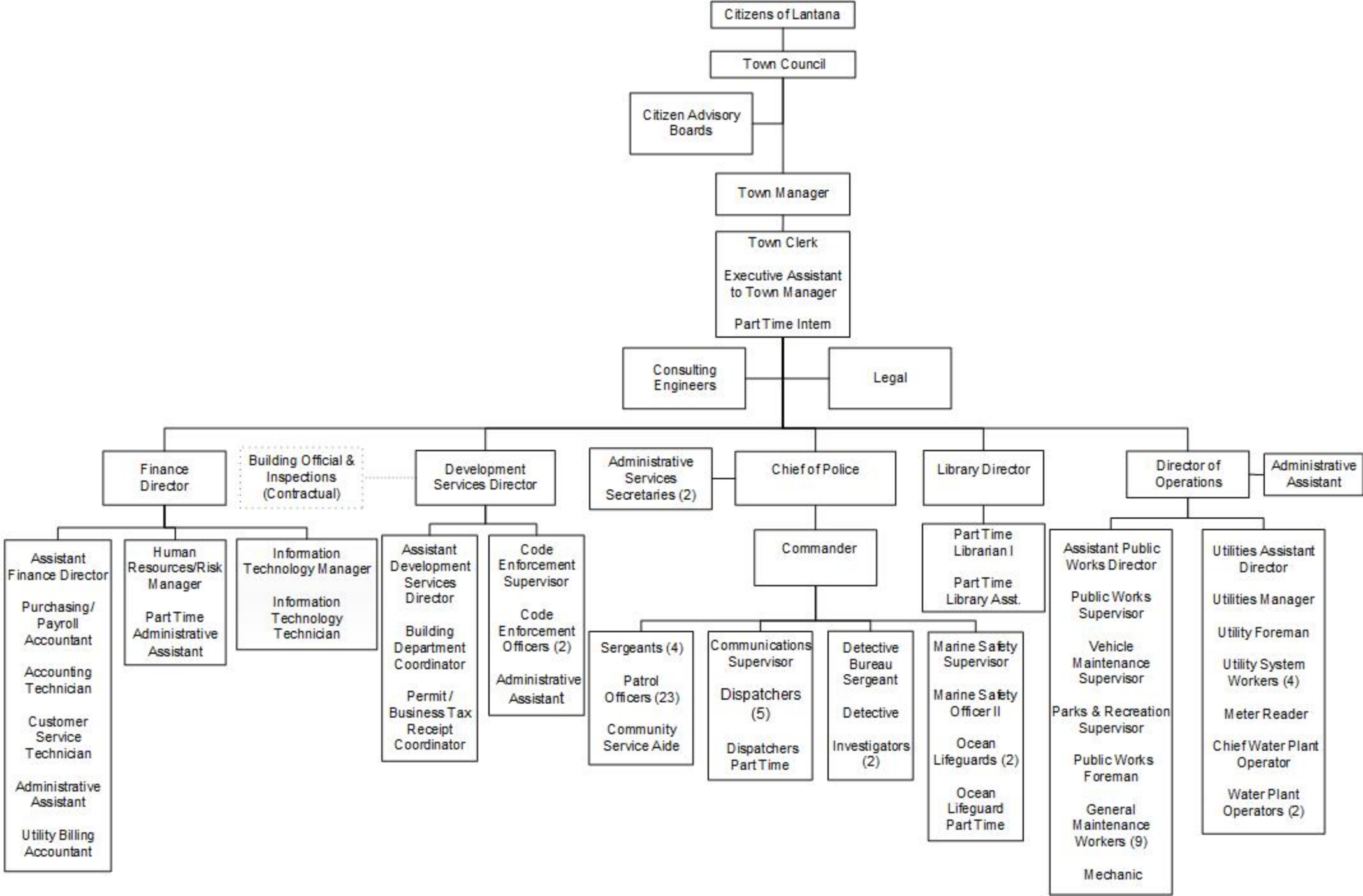
1. \$180,000 Bicentennial Park bathroom project.
 2. \$184,000 beach ramp project.
 3. \$28,000 sidewalk replacement (asphalt to concrete).
 4. \$400,000 for Library project.
-

I would like to thank all Town department heads and their staff for their hard work and efforts in preparing this budget. It is through their combined efforts that I am able to present this budget document to the Town Council. I express my sincere appreciation to the Mayor and Town Council for their vision, guidance and support.

Respectfully submitted,



Deborah S. Manzo
Town Manager



FINANCIAL MANAGEMENT POLICIES

Operating Budget Policies:

- The Town will pay for all current expenditures with current revenues and fund balance. The Town will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, over estimating revenues, or utilizing short-term borrowing to balance the budget.
- The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.
- The budget will provide for funding of the Police Defined Benefit Retirement Plan based on the annual actuarial report.
- The Town will maintain a budgetary control system to help it adhere to the budget.
- The Finance Department will ensure all departments have monthly expenditure and revenue reports available for their review for management purposes. In addition, the department will prepare quarterly financial statements for Council members and department directors.
- The Town will update expenditure projections for each fiscal year. Projections will include estimated operating costs of future capital improvements.
- Where possible, the Town will integrate performance measurement, service level, and productivity indicators within the budget.
- Enterprise Funds will be self-supporting for operating and capital expenses and receive no General Fund tax support.
- The Town will seek state and federal funds that are available for capital projects.

Capital Improvement Program (CIP) Policies:

- The Town will enact an annual capital improvement budget based on the multi-year CIP departmental request.
- The Town will coordinate the CIP with development of the operating budget. Future operating costs associated with capital improvements will be projected and used for forecasting expenditures.
- The Town will identify the estimated acquisition and operating costs and potential funding sources for each capital improvement project proposal before submittal to the Town Council for approval.

Debt Policies:

- The Town will confine long-term borrowing to capital improvement projects.
- When the Town finances capital projects by issuing debt, it will repay the debt within a period not to exceed the expected useful life of the project.
- Where possible, the Town will use revenue bonds instead of general obligation bonds.
- The Town will follow a policy of full disclosure on every financial report and bond prospectus.
- The Town will utilize the form of borrowing that is most cost effective, including not just interest expense, but all costs, including up front costs, administrative and legal expenses, and reserve requirements.

Revenue Policies:

- The Town will maintain, as permitted by state law, a diversified revenue base to mitigate the effects of short-term fluctuations in any one revenue source.
- The Town will estimate its annual revenues by a conservative, objective, and analytical process.
- Annually, the Town will review direct costs of activities supported by user fees and consider such information when establishing user charges.
- Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

- The Town's fund balance policy was adopted by the Town Council on August 22, 2011 and revised on February 27, 2012 through Resolution No. R-01-2012 which explains the fund balance policy in further detail. Additionally, on March 12, 2012 through Ordinance No. O-04-2012, the Town Council established a \$3.3 million committed fund balance. The amount stems from \$2,900,000 received in 1997 from town property which was sold, and in 2005, \$400,000 was received from insurance proceeds which makes up the total committed fund balance.

Investment Policies:

- Disbursement, collection and deposit of all funds will be appropriately scheduled to ensure the timely payment of expenditures and investment of funds.
- The accounting system will provide regular information concerning cash positions and investment performance.

Accounting, Auditing and Financial Reporting Policies:

- The accounting system will maintain records on a basis consistent with Generally Accepted Accounting Principles applicable to local government.
- Quarterly and annual financial reports will present a summary of financial activity by major types of funds.
- In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the Town and will publicly issue an opinion thereon.

Purchasing Policies:

- Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the Town.
- Purchases will be made in an impartial, economical, competitive, efficient and transparent manner.
- Purchases will be made from the lowest priced and most responsible vendor. Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery may be considered as much as price when making purchasing decisions.

EXPLANATION OF BUDGETARY BASIS

The Town maintains a number of funds, with the General Fund as the main operating fund of the Town. The other budgeted funds are either governmental or proprietary in nature. The Police Forfeiture Fund is not budgeted per Florida Statute Section 932.7055(9).

Governmental funds, including the general and special revenue funds, are budgeted using the modified accrual basis of accounting. Revenue and other governmental fund financing sources are recognized in the accounting period when they become susceptible to accrual - that is, when they become both "measurable" and "available" to finance expenditures of the current fiscal period.

Utility and franchise taxes, registration fees, permits, fines and forfeitures, charges for services (except those that are measurable) and miscellaneous revenue are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Grant revenues are usually of the cost-reimbursement nature and are driven by expenditures of the Town.

Property tax revenues are recognized when they become available. Available means when due or past due, and receivable and collected generally within 60 days after year-end. Property taxes are assessed as of January 1, based upon taxable value of properties within the Town as set annually by the Palm Beach County Property Appraiser. The property taxes are levied on October 1 of each year; tax bills are mailed November 1 and are delinquent on the 31st of the following March. Taxes not paid are declared delinquent and tax certificates paid after September 30 are recorded as delinquent tax revenue in the fiscal year received. Taxes are not paid in advance.

Governmental expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation and sick pay, which are not accrued; and (2) principal and interest on general long-term debts, which are recognized when due.

The Town operates one proprietary fund, the Water and Sewer Utility Fund ("Utility"). For financial statement purposes, proprietary funds are accounted for using the full accrual basis of accounting. The Utility is intended to be a self-contained entity, much like in the private-sector. Revenue is recognized when earned, and expenses are recognized when they are incurred. Utility receivables not billed are estimated and recorded at year-end. For budgetary purposes, these funds are presented on the cash basis, i.e., depreciation and amortization are not budgeted while capital purchases and debt service payments are budgeted.

The Town maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts. Open encumbrances are closed as of September 30th and new encumbrances are established in the new fiscal year.

Adjusting the budget within a department is completed through internal (administrative) budget amendments. However, a resolution shall be adopted by the Town Council for any interdepartmental budget modifications or if the department's overall budget is increased.



BUDGET SUMMARY

FUND	BEGINNING BALANCE	REVENUES/ SOURCES	EXPENDITURES/ USES	ENDING BALANCE
GENERAL FUND	<u>\$ 14,629,784</u>	<u>\$ 12,099,314</u>	<u>\$ 12,196,087</u>	<u>\$ 14,533,011</u>
ENTERPRISE FUNDS				
Water & Sewer	<u>16,848,707</u>	<u>6,333,960</u>	<u>6,333,960</u>	<u>16,848,707</u>
TOTAL	<u>\$ 16,848,707</u>	<u>\$ 6,333,960</u>	<u>\$ 6,333,960</u>	<u>\$ 16,848,707</u>
INTERNAL SERVICE FUNDS				
Insurance Fund	<u>750,166</u>	<u>552,998</u>	<u>552,998</u>	<u>750,166</u>
TOTAL	<u>\$ 750,166</u>	<u>\$ 552,998</u>	<u>\$ 552,998</u>	<u>\$ 750,166</u>
SPECIAL REVENUE FUNDS				
Infrastructure Surtax Fund	97,895	791,989	791,989	97,895
Police Education Fund	11,277	5,217	5,217	11,277
Grants Fund	<u>-</u>	<u>108,732</u>	<u>108,732</u>	<u>-</u>
TOTAL	<u>\$ 109,172</u>	<u>\$ 905,938</u>	<u>\$ 905,938</u>	<u>\$ 109,172</u>
GRAND TOTAL	<u><u>\$ 32,337,829</u></u>	<u><u>\$ 19,892,210</u></u>	<u><u>\$ 19,988,983</u></u>	<u><u>\$ 32,241,056</u></u>



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCES	\$ 10,722,352	\$ 11,960,035	\$ 13,402,321	\$ 13,402,321	\$ 14,629,784	9%
REVENUES/SOURCES						
PROPERTY TAXES - CURRENT	2,879,015	3,330,678	3,416,290	3,416,290	3,818,507	12%
PROPERTY TAXES - DISCOUNT	(96,900)	(114,355)	-	-	-	N/A
PROPERTY TAXES - DELINQUENT	4,100	5,055	5,000	7,000	5,000	-29%
1ST LOCAL OPTION FUEL TAX	207,732	204,053	205,763	203,213	205,763	1%
2ND LOCAL OPTION FUEL TAX	97,138	94,441	95,724	93,890	95,724	2%
INSURANCE PREM-PD PENSION	112,686	116,796	112,686	112,686	116,796	4%
ELECTRICITY - FRANCHISE	670,465	663,458	675,596	691,837	675,596	N/A
GAS - FRANCHISE	21,407	21,407	14,941	21,404	18,172	-2%
COMMERCIAL SOLID WASTE FEE	18,800	20,650	19,432	21,252	19,432	-15%
COMMERCIAL SOLID WASTE FRANCHISE	106,057	102,706	108,458	83,564	108,458	-9%
RESIDENTIAL SOLID WASTE FEE	289,779	293,226	292,752	292,638	303,069	30%
RESIDENTIAL SOLID WASTE FRANCHISE	60,146	61,560	93,496	94,235	100,018	4%
ELECTRICITY - UTILITY TAX	893,803	917,209	934,007	931,475	934,007	6%
WATER - UTILITY TAX	299,785	303,764	307,503	306,724	311,378	0%
GAS - UTILITY TAX	60,404	57,543	52,597	57,595	52,597	2%
COMMUNICATION SERVICE TAX	200,776	194,392	207,836	191,535	189,405	-9%
BUSINESS SERVICE TAX	234,451	251,789	257,065	250,347	257,065	-1%
PENALTY ON BUSINESS SRVC TAX	5,108	28,668	13,511	25,546	13,511	3%
BUILDING PERMITS	558,036	646,328	796,118	404,146	336,118	-47%
SOLID WASTE SPECIAL ASSESSMENT	616,170	632,033	959,917	967,508	1,026,879	-17%
GAS LINE ASSESSMENT-HYPOLUXO	78,765	79,755	78,113	78,113	78,113	6%
PERMIT SURCHARGE-TRAINING	1,057	1,677	2,069	745	2,069	0%
OTHER BLDG & ZONING FEES	28,005	26,550	29,981	22,486	29,981	178%
US DOJ VEST REIMB GRANT	4,935	-	2,740	-	2,500	33%
S.L.O.T. REIMBURSEMENT	5,401	-	5,937	-	-	N/A
FEMA REIMB.-FEDERAL	12,951	-	153,718	-	-	N/A
FL DEPT OF ENVIRON PROTEC	500,000	-	-	-	-	N/A
FEMA REIMB.-STATE	3,618	-	6,000	-	-	N/A
FL LIBRARY COOP	4,281	4,299	3,741	4,299	3,741	N/A
STATE REVENUE SHARING	371,119	376,713	380,716	381,939	392,344	N/A
MOBILE HOME LICENSES	23,744	24,012	22,529	21,154	22,529	N/A
ALCOHOLIC BEVERAGE LIC.	10,708	9,866	10,000	11,000	10,000	133%
HALF CENT SALES TAX	837,778	870,175	876,109	848,562	876,109	129%
COUNTY 911 REIMBURSEMENT	-	2,419	-	1,000	-	-100%
PBC SCHOOL POLICE OFFICER	-	12,314	67,739	45,000	-	-100%
PBC BOCC	-	-	-	-	-	-100%
F.I.N.D. GRANT	52,275	-	-	-	-	-100%
COUNTY BUSINESS SRVC TAX	26,154	27,716	27,883	27,519	27,883	-38%
SWA SHARED REVENUE-RECYCLING	12,234	3,120	1,366	2,889	1,366	N/A
CHARTER SCHOOL	19,026	21,841	25,329	22,715	26,342	N/A
ALARM FEES	1,565	1,000	400	1,019	400	-99%
POLICE REIMBURSABLE DUTY	140,607	91,996	66,869	110,200	66,869	2215%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
HYPOLUXO INTERLOCAL	592,973	613,727	635,207	635,207	698,746	2976%
SOUTH PALM INTERLOCAL	59,219	60,521	62,036	62,036	-	-100%
MANATEE PATROL	8,794	11,025	6,694	11,030	6,694	-94%
JR. LIFEGUARD PROGRAM	1,200	1,350	1,350	1,200	1,200	-100%
METERED PARKING	257,716	353,648	406,375	316,867	406,375	555%
LYMAN PARK METERED PARKNG	744	2,027	-	2,927	-	-100%
PARKING DECALS	26,209	24,725	25,900	24,655	25,900	2058%
BOAT TRAILER DECALS	9,000	7,900	9,036	7,642	9,036	18%
NATURE PRESERVE MAINT	53,026	54,246	55,508	55,324	56,060	1%
SPORTS PARK FEES	37,392	37,976	32,702	34,508	32,702	-5%
COURT FINES	27,074	17,227	20,893	17,803	20,893	N/A
PBC RADIO COMMUNICATION	9,156	-	-	-	-	N/A
PARKING VIOLATIONS	84,128	76,796	85,707	71,968	85,707	N/A
CODE VIOLATIONS	159,580	150,333	180,000	100,000	120,000	-100%
INTEREST INCOME	75,268	165,096	226,499	130,910	181,499	-14%
DUNE DECK	40,721	41,566	44,655	42,254	46,125	-8%
SPRINT TOWER	70,505	74,445	100,294	75,294	76,182	N/A
FIRE STATION	60,000	60,000	60,000	60,000	60,000	330%
RG CELL TOWER	21,271	21,909	22,566	22,566	23,243	N/A
TOWN PARKS	15,000	35,018	49,156	34,782	41,656	-23%
SALE OF EQUIPMENT	6,902	22,153	2,000	2,500	2,000	238%
OTHER CONTRIB/DONATIONS	57,195	28,443	30,250	30,000	30,000	-33%
MISCELLANEOUS REVENUES	75,897	41,502	42,755	41,597	42,755	N/A
EXPENSE REIMBURSEMENTS	24,769	43,017	112,944	13,900	-	N/A
FUEL TAX REIMBURSEMENT	8,500	4,869	4,800	3,600	4,800	1057%
TRANSFER FROM OTHER FUNDS	102,658	100,000	-	-	-	N/A
CARRYFORWARD/RESERVES	-	-	-	475,816	-	-99%
TOTAL REVENUES	\$ 11,258,078	\$ 11,434,373	\$ 12,547,258	\$ 12,025,911	\$ 12,099,314	1%

EXPENSES/USES

Legislative	113,351	78,009	101,118	103,013	118,382	15%
Administration	210,911	205,980	244,850	259,242	467,915	80%
Finance	346,583	395,070	444,340	462,914	480,325	4%
Legal	100,315	95,577	181,920	224,215	-	-100%
Police	4,640,137	5,267,845	5,663,821	6,115,183	6,510,611	6%
Development Services	636,030	686,126	778,669	784,080	861,943	10%
Operations	2,285,935	2,420,694	2,848,758	3,037,586	3,222,197	6%
Library	145,937	166,559	191,698	196,448	207,642	6%
Special Events	42,690	44,299	39,789	43,304	-	-100%
Non-Departmental	163,839	141,238	194,613	185,765	61,230	-67%
Debt Service	307,578	98,880	59,000	59,000	59,000	0%
Capital	1,020,012	387,741	571,219	555,161	206,842	-63%
Transfers Out	7,077	4,069	-	-	-	N/A



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
TOTAL EXPENDITURES	\$ 10,020,395	\$ 9,992,087	\$ 11,319,795	\$ 12,025,911	\$ 12,196,087	1%
Excess revenues over (under) expenditures	1,237,683	1,442,286	1,227,463	-	(96,773)	N/A
ENDING BALANCES						
Nonspendable	13,914	8,261	8,261	8,261	8,261	0%
Assigned	4,075,990	3,787,079	3,787,079	3,787,079	3,787,079	0%
Restricted	1,075,481	1,562,930	1,562,930	1,562,930	1,562,930	0%
Unassigned	6,794,650	8,044,051	9,271,514	8,044,051	9,174,741	14%
Fund Balance, End of Year	\$ 11,960,035	\$ 13,402,321	\$ 14,629,784	\$ 13,402,321	\$ 14,533,011	8%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES WATER AND SEWER FUND

FUND NUMBER 401

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCE	\$ 16,890,511	\$ 17,625,528	\$ 18,761,453	\$ 18,761,453	\$ 16,848,707	-10%
REVENUES/SOURCES						
Charges For Services	5,908,219	5,978,648	6,111,862	5,857,050	6,187,251	6%
Miscellaneous	23,839	2,721	1,281	4,935	1,281	-74%
Other Sources	94,689	301,590	1,072,893	3,453,205	145,428	-96%
TOTAL REVENUES	\$ 6,026,747	\$ 6,282,959	\$ 7,186,036	\$ 9,315,190	\$ 6,333,960	-32%
EXPENSES/USES						
Legislative	75,586	52,052	67,447	68,712	78,921	15%
Administration	143,215	190,431	217,487	228,701	274,261	20%
Finance	536,078	583,015	665,739	691,399	735,317	6%
Legal	25,850	26,323	37,600	37,600	-	-100%
Operations	4,266,608	4,113,489	3,553,492	3,793,424	4,162,161	10%
Non-Departmental	19,489	(7,730)	4,248	6,087	116,362	1812%
Capital	-	-	4,057,119	3,993,617	470,838	-88%
Debt Service	224,904	189,454	495,650	495,650	496,100	0%
Transfers Out	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 5,291,730	\$ 5,147,034	\$ 9,098,782	\$ 9,315,190	\$ 6,333,960	-32%
NET INCOME (LOSS)	735,017	1,135,925	(1,912,746)	-	-	N/A
ENDING BALANCES						
Designated/Reserved/Restricted	6,614,268	8,135,436	8,135,436	8,135,436	8,135,436	0%
Undesignated/Unrestricted	11,011,260	10,626,017	8,713,271	10,626,017	8,713,271	-18%
NET POSITION, END OF YEAR	\$ 17,625,528	\$ 18,761,453	\$ 16,848,707	\$ 18,761,453	\$ 16,848,707	-10%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES INFRASTRUCTURE SURTAX FUND

FUND NUMBER 103

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCE	\$ -	\$ 224,894	\$ 489,487	\$ 489,487	\$ 97,895	-80%
REVENUES/SOURCES						
Infrastructure Surtax	532,997	772,576	791,471	736,454	791,471	7%
Interest Income	-	-	1,418	-	518	N/A
Carryforward	-	-	-	466,996	-	-100%
TOTAL REVENUES	\$ 532,997	\$ 772,576	\$ 792,889	\$ 1,203,450	\$ 791,989	-34%
EXPENDITURES/USES						
Note: Detailed project listing located in Capital Improvements section.						
Operations	54,733	495,737	215,871	241,633	-	-100%
Capital	253,370	12,246	576,289	569,496	791,989	39%
Transfers Out	-	-	392,321	392,321	-	-100%
TOTAL EXPENDITURES	\$ 308,103	\$ 507,983	\$ 1,184,481	\$ 1,203,450	\$ 791,989	-34%
Excess revenues over (under) expenditures	224,894	264,593	(391,592)	-	-	N/A
ENDING BALANCES						
Designated/Reserved	224,894	489,487	97,895	489,487	97,895	-80%
Undesignated	-	-	-	-	-	N/A
FUND BALANCE, END OF YEAR	\$ 224,894	\$ 489,487	\$ 97,895	\$ 489,487	\$ 97,895	-80%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES INSURANCE FUND

FUND NUMBER 501

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCE	<u>\$ 850,166</u>	<u>\$ 850,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>0%</u>
REVENUES/SOURCES						
Charges For Services						
Charges For Insurance	<u>389,012</u>	<u>432,672</u>	<u>510,495</u>	<u>510,495</u>	<u>552,998</u>	<u>8%</u>
TOTAL REVENUES	<u>\$ 389,012</u>	<u>\$ 432,672</u>	<u>\$ 510,495</u>	<u>\$ 510,495</u>	<u>\$ 552,998</u>	<u>8%</u>
EXPENDITURES/USES						
Workers Compensation	163,771	191,429	217,015	217,015	229,318	6%
General Liability	223,449	241,243	293,480	293,480	323,680	10%
Other Insurance	-	-	-	-	-	N/A
Operating Expenses	1,792	-	-	-	-	N/A
Designated for Deductibles	-	-	-	-	-	N/A
Transfer to Other Funds	<u>-</u>	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
TOTAL EXPENDITURES	<u>\$ 389,012</u>	<u>\$ 532,672</u>	<u>\$ 510,495</u>	<u>\$ 510,495</u>	<u>\$ 552,998</u>	<u>8%</u>
Net Income (Loss)	-	(100,000)	-	-	-	N/A
ENDING BALANCES						
Designated/Reserved/Restricted	850,166	750,166	750,166	750,166	750,166	0%
Undesignated/Unrestricted	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
NET POSITION, END OF YEAR	<u>\$ 850,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>0%</u>



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES POLICE EDUCATION FUND

FUND NUMBER 117

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCE	\$ 18,989	\$ 19,516	\$ 15,360	\$ 15,360	\$ 11,277	-27%
REVENUES/SOURCES						
<u>Fines & Forfeitures</u>						
Court fines	3,769	2,683	2,963	2,797	2,963	6%
Parking violations	1,538	2,020	2,254	1,772	2,254	27%
Use of Fund Balance	-	-	-	3,500	-	-100%
TOTAL REVENUES	\$ 5,307	\$ 4,703	\$ 5,217	\$ 8,069	\$ 5,217	-35%
EXPENDITURES/USES						
Training	4,780	8,859	9,300	8,069	5,217	-35%
TOTAL EXPENDITURES	\$ 4,780	\$ 8,859	\$ 9,300	\$ 8,069	\$ 5,217	-35%
Excess revenues over (under) expenditures	527	(4,156)	(4,083)	-	-	N/A
DESIGNATED FUND BALANCE, END OF YEAR	\$ 19,516	\$ 15,360	\$ 11,277	\$ 15,360	\$ 11,277	-27%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GRANTS FUND

FUND NUMBER 121

	ACTUAL FY 2017	ACTUAL FY 2018	ESTIMATED ACTUAL FY 2019	AMENDED BUDGET FY2019	BUDGET FY 2020	% CHANGE
BEGINNING BALANCE	\$ (68,113)	\$ -	\$ -	\$ -	\$ -	N/A
REVENUES/SOURCES						
Intergovernmental Task Force	34,200	34,200	36,900	36,900	36,900	0%
Justice Assistance Grants	4,023	-	-	-	-	N/A
PBC Interlocal	72,768	-	-	-	-	N/A
SLOT Reimbursement	12,712	-	-	-	-	N/A
Community Dev. Block Grant	46,863	422,971	71,832	71,832	71,832	0%
FEMA	-	-	1,176,965	1,176,965	-	-100%
County e911 Reimbursement	-	-	40,000	40,000	-	-100%
Transfers In	7,077	4,069	392,321	392,321	-	-100%
Carryforward	-	-	-	-	-	N/A
TOTAL REVENUES	\$ 177,643	\$ 461,240	\$ 1,718,018	\$ 1,718,018	\$ 108,732	-94%
EXPENDITURES/USES						
Development Services	34,200	461,240	108,732	108,732	36,900	-66%
Library	-	-	69,286	69,286	-	-100%
Police	12,712	-	1,540,000	1,540,000	-	-100%
Capital	62,618	-	-	-	71,832	N/A
TOTAL EXPENDITURES	\$ 109,530	\$ 461,240	\$ 1,718,018	\$ 1,718,018	\$ 108,732	-94%
Excess revenues over (under) expenditures	68,113	-	-	-	-	N/A
ENDING BALANCES						
Designated/Reserved	-	-	-	-	-	N/A
Undesignated	-	-	-	-	-	N/A
FUND BALANCE, END OF YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	N/A



**EXPENDITURE DETAIL
PURSUANT TO FLORIDA STATUTE 166.241(2)**

Account/Object Code	General	Special Revenue	Enterprise	Internal Service	Total
511.10 - Legislative - Personal Services	96,678				96,678
511.30 - Legislative - Operating Expenses	21,704				21,704
512.10 - Executive - Personal Services	225,035				225,035
512.30 - Executive - Operating Expenses	242,880				242,880
512.60 - Executive - Capital Outlay	-				-
513.10 - Financial and Administrative - Personal Services	381,009				381,009
513.30 - Financial and Administrative - Operating Expenses	99,316				99,316
513.60 - Financial and Administrative - Capital Outlay	11,750				11,750
514.30 - Legal Counsel - Operating Expenses	-				-
517.70 - Debt Service Payments - Debt Service	59,000				59,000
519.10 - Other General Governmental Services - Personal Services				229,318	229,318
519.30 - Other General Governmental Services - Operating Expenses	59,730			323,680	383,410
519.80 - Other General Governmental Services - Grants and Aids	1,500				1,500
521.10 - Law Enforcement - Personal Services	5,558,976	5,217			5,564,193
521.30 - Law Enforcement - Operating Expenses	608,935				608,935
521.60 - Law Enforcement - Capital Outlay	158,492				158,492
524.10 - Protective Inspections - Personal Services	637,533				637,533
524.30 - Protective Inspections - Operating Expenses	224,410	36,900			261,310
524.60 - Protective Inspections - Capital Outlay	-	71,832			71,832
529.10 - Other Public Safety - Personal Services	329,565				329,565
529.30 - Other Public Safety - Operating Expenses	13,135				13,135
536.10 - Water-Sewer Combination Services - Personal Services			1,993,155		1,993,155
536.30 - Water-Sewer Combination Services - Operating Expenses			3,373,867		3,373,867
536.60 - Water-Sewer Combination Services - Capital Outlay			470,838		470,838
536.70 - Water-Sewer Combination Services - Debt Service			496,100		496,100
539.10 - Other Physical Environment - Personal Services	484,594				484,594
539.30 - Other Physical Environment - Operating Expenses	227,016				227,016
539.60 - Other Physical Environment - Capital Outlay	-				-
571.10 - Libraries - Personal Services	162,664				162,664
571.30 - Libraries - Operating Expenses	44,978				44,978
571.60 - Libraries - Capital Outlay	21,600	400,000			421,600
572.10 - Parks and Recreation - Personal Services	660,133				660,133
572.30 - Parks and Recreation - Operating Expenses	1,850,454				1,850,454
572.60 - Parks and Recreation - Capital Outlay	15,000	391,989			406,989
574.30 - Special Events - Operating Expenses					-
581.90 - Inter-Fund Group Transfers Out - Other Uses					-
Grand Total	12,196,087	905,938	6,333,960	552,998	19,988,983



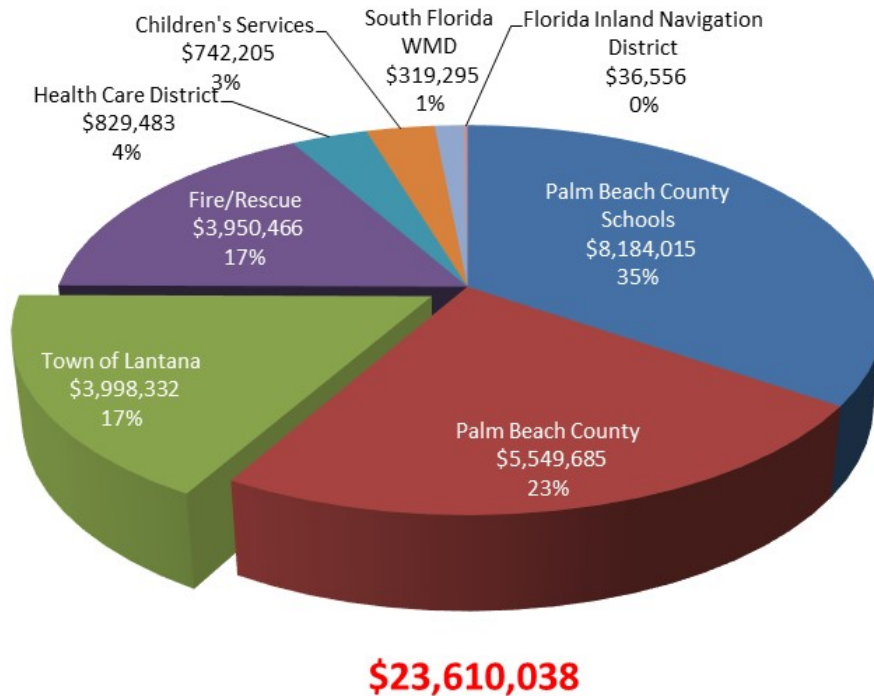
**REVENUE DETAIL
PURSUANT TO FLORIDA STATUTE 166.241(2)**

Account Code	General	Special Revenue	Enterprise	Internal Service	Total
311000 - Ad Valorem Taxes	3,823,507				3,823,507
312410 - First Local Option Fuel Tax	205,763				205,763
312420 - Second Local Option Fuel Tax	95,724				95,724
312520 - Casualty Insurance Premium Tax-Police Officers' Retirement	116,796				116,796
312600 - Local Gov't Infrastructure Surtax	-	791,471			791,471
314100 - Utility Service Tax - Electricity	934,007				934,007
314300 - Utility Service Tax - Water	311,378				311,378
314400 - Utility Service Tax - Gas	52,597				52,597
315000 - Communications Service Tax (Chapter 202)	189,405				189,405
316000 - Local Business Tax (Chapter 205)	270,576				270,576
322000 - Building Permits	336,118				336,118
323100 - Franchise Fee - Electricity	675,596				675,596
323400 - Franchise Fee - Gas	18,172				18,172
323700 - Franchise Fee - Solid Waste	530,977				530,977
325200 - Special Assessment	1,104,992				1,104,992
329000 - Other Permits, Fees & Special Assessments	32,050				32,050
331200 - Federal Grant - Public Safety	2,500				2,500
331500 - Federal Grant - Economic Environment		71,832			71,832
334310 - State Grant - Water Supply System					-
334500 - State Grant - Economic Environment					-
334700 - State Grant - Culture/Recreation	3,741				3,741
335120 - State Revenue Sharing - Proceeds	392,344				392,344
335140 - State Revenue Sharing - Mobile Home Licenses	22,529				22,529
335150 - State Revenue Sharing - Alcoholic Beverage Licenses	10,000				10,000
335180 - State Revenue Sharing - Local Government Half-Cent Sales Tax	876,109				876,109
337200 - Local Government Unit Grant - Public Safety					-
338000 - Shared Revenue From Other Local Units	29,249				29,249
339000 - Payments From Other Local Units In Lieu Of Taxes	26,342				26,342
341200 - Internal Service Fund Fees and Charges				552,998	552,998
342100 - Service Charge - Law Enforcement Services	772,709				772,709
343300 - Service Charge - Water Utility			3,285,998		3,285,998
343500 - Service Charge - Sewer/Wastewater Utility			2,807,273		2,807,273
343600 - Service Charge - Water/Sewer Combination Utility			93,980		93,980
344500 - Service Charge - Parking Facilities	441,311				441,311
345900 - Service Charge - Other Economic Environment Charges		36,900			36,900
347200 - Service Charge - Parks and Recreation	89,962				89,962
347500 - Service Charge - Special Recreation Facilities	41,656				41,656
351100 - Judgments and Fines - As Decided by County Court Criminal	20,893	2,963			23,856
354000 - Fines - Local Ordinance Violation	205,707	2,254			207,961
361100 - Interest	181,499	518	144,428		326,445
362000 - Rents and Royalties	205,550				205,550
364000 - Disposition of Fixed Assets	2,000				2,000
366000 - Contributions and Donations from Private Sources	30,000				30,000
369900 - Other Miscellaneous Revenues	47,555		2,281		49,836
381000 - Inter-Fund Group Transfers In					-
389900 - Appropriated Fund Balance/Net Assets					-
Grand Total	12,099,314	905,938	6,333,960	552,998	19,892,210

WHERE YOUR TAX DOLLARS GO

Using the total taxable value for fiscal year 2019/20 of \$1,142,380,634, the chart below illustrates the approximate total levy of \$23,610,038 for all Town of Lantana taxpayers and how the money is allocated across the taxing authorities.

Please note that Florida Inland Navigation District's actual percentage is 0.155% of the total which rounds down to zero.



WHERE YOUR TAX DOLLARS GO (continued)

Below are three comparisons for a property with a taxable value of \$100,000, \$200,000, and \$300,000, respectively.

Tax Bill Comparison: \$100,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$100,000	X	7.1640	\$716
Palm Beach County	\$100,000	X	4.8580	\$486
Town of Lantana	\$100,000	X	3.5000	\$350
Fire/Rescue	\$100,000	X	3.4581	\$346
Health Care District	\$100,000	X	0.7261	\$73
Children's Services	\$100,000	X	0.6497	\$65
South Florida WMD	\$100,000	X	0.2795	\$28
Florida Inland Navigation District	\$100,000	X	0.0320	\$3
Total Millage	\$100,000	X	20.6674	\$2,067

Tax Bill Comparison: \$200,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$200,000	X	7.1640	\$1,433
Palm Beach County	\$200,000	X	4.8580	\$972
Town of Lantana	\$200,000	X	3.5000	\$700
Fire/Rescue	\$200,000	X	3.4581	\$692
Health Care District	\$200,000	X	0.7261	\$145
Children's Services	\$200,000	X	0.6497	\$130
South Florida WMD	\$200,000	X	0.2795	\$56
Florida Inland Navigation District	\$200,000	X	0.0320	\$6
Total Millage	\$200,000	X	20.6674	\$4,133

Tax Bill Comparison: \$300,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$300,000	X	7.1640	\$2,149
Palm Beach County	\$300,000	X	4.8580	\$1,457
Town of Lantana	\$300,000	X	3.5000	\$1,050
Fire/Rescue	\$300,000	X	3.4581	\$1,037
Health Care District	\$300,000	X	0.7261	\$218
Children's Services	\$300,000	X	0.6497	\$195
South Florida WMD	\$300,000	X	0.2795	\$84
Florida Inland Navigation District	\$300,000	X	0.0320	\$10
Total Millage	\$300,000	X	20.6674	\$6,200

COMBINED PROPOSED MILLAGE RATES FOR ALL TAXING AUTHORITIES

Palm Beach County 2019 Proposed Millage Rates

Taxing District Codes	County or Municipality	Total Tax Rate	Taxing District Codes	County or Municipality	Total Tax Rate
00071 - 00076	Unincorporated	17.7544	32461 - 32461	Jupiter Inlet Beach Colony	19.2461
00111 - 00116	Unincorporated	17.7544	34523 - 34523	Lake Clarke Shores	24.0342
00141 - 00141	Unincorporated	17.8542	36501 - 36507	Lake Park	22.5148
00164 - 00165	Unincorporated	18.9500	38452 - 38457	Lake Worth Beach	23.7719
00173 - 00176	Unincorporated	17.7544	40533 - 40537	Lantana	20.6674
00191 - 00197	Unincorporated	17.7544	41486 - 41486	Loxahatchee Groves	20.7544
00202 - 00207	Unincorporated	17.7544	42984 - 42984	Manalapan	16.8517
00221 - 00227	Unincorporated	17.7544	44407 - 44407	Mangonia Park	24.0963
00283 - 00357	Unincorporated	17.7544	46984 - 46984	Ocean Ridge	19.8463
00361 - 00366	Unincorporated	17.7544	48486 - 48486	Pahokee	24.2963
00591 - 00596	Unincorporated	17.7544	50411 - 50447	Town of Palm Beach	16.8443
00601 - 00606	Unincorporated	17.7544	52401 - 52407	Palm Beach Gardens	19.8463
			52461 - 52461	Palm Beach Gardens	19.9461
			52981 - 52981	Palm Beach Gardens	19.8463
02983 - 02983	Atlantis	22.0144	54401 - 54401	Palm Beach Shores	21.5753
04486 - 04486	Belle Glade	24.2963	56401 - 56407	Riviera Beach	22.1613
06154 - 06155	Boca Raton	18.5836	58486 - 58486	South Bay	24.0633
08983 - 08987	Boynton Beach	21.6093	60461 - 60461	Tequesta	21.0251
09984 - 09984	Briny Breezes	24.2963	62524 - 62524	South Palm Beach	21.5482
10522 - 10523	Cloud Lake	17.7544	66983 - 66984	Village of Golf	20.7093
12983 - 12987	Delray Beach	20.5738	68401 - 68401	North Palm Beach	21.2093
14522 - 14523	Glenridge	17.7544	70452 - 70453	Palm Springs	21.0055
18982 - 18986	Greenacres	20.6963	72486 - 72486	Royal Palm Beach	19.6744
20984 - 20984	Gulf Stream	17.5699	73482 - 73486	Wellington	20.2344
22482 - 22487	Haverhill	22.2544	74402 - 74407	West Palm Beach	22.1760
24984 - 24984	Highland Beach	17.7620	74982 - 74983	West Palm Beach	22.1760
26984 - 26987	Hypoluxo	17.4963	77486 - 77486	Westlake	22.8794
28471 - 28471	Juno Beach	19.8621	84407 - 84407	West Palm Beach - DDA	24.1760
30571 - 30571	Jupiter	18.9669	88984 - 88987	Delray Beach - DDA	21.5738

TOWN COUNCIL

	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2017 18	2018 19	2019 20
Mayor	60	40	1	1	1
Councilmembers	60	40	4	4	4
Total			5	5	5

Primary Functions

- ◆ The Town Council is the legislative and policy making body of the Town.
- ◆ They are elected on a non-partisan basis for three-year terms.
- ◆ The Town Council legislatively establishes policies in the form of ordinances, resolutions, or motions, which determine the laws, proceedings and service levels for the Town.
- ◆ Council meetings are held in the Council Chambers at Town Hall at 7:00 p.m. on the second and fourth Mondays of each month.

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$132,875	\$135,955	\$159,385	\$161,130
Operating	\$87,295	\$87,370	\$12,340	\$36,173
Total	\$220,170	\$223,325	\$171,725	\$197,303

TOWN ADMINISTRATION

Divisions: Town Manager & Town Clerk

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2017 18	2018 19	2019 20
Town Manager	50	50	1	1	1
Executive Assistant/Deputy Clerk	50	50	1	1	1
Town Clerk	60	40	1	1	1
Intern	60	40	.5	.5	.5
Total			3.5	3.5	3.5
(FTE denotes full time equivalent)					

Primary Functions

- ◆ The Town Manager serves as the chief administrative officer of the Town responsible to the Town Council for the administration of Town affairs, including overseeing operations of seven (7) departments of the

Town; prepares and submits the annual operating budget and Capital Projects; formulates and presents policy proposals and implementation of Council policies; administration of personnel rules; preparation of special projects and reports requested by the Town Council; administers the Town's Emergency Management Plan; and coordinates negotiations of agreements and contracts.

- ◆ The Town Clerk is responsible for preparing the council meeting agendas, attending official meetings of the council and as well as advisory boards in person or by deputy and keeping the minutes of its proceedings, attests all resolutions, ordinances and contracts, codifying ordinances, management of the Town's records and public records requests, legal notices and advertisements custodian of the Town seal, coordinates the annual Town Calendar; coordinates Town elections.
- ◆ The Town Attorney is responsible for advising the Town Council, Town Manager, departments, and advisory boards on legal matters; draft ordinances and resolutions, performs legal research, assists in preparation of law suits, represents the Town in legal proceedings and at various board functions, prepares and reviews official documents including contracts, and provides guidance and counseling as required on a day to day basis.

Performance Measures	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
Council Agendas Prepared	25	24	21	24
Ordinances Passed by Council	16	8	12	10
Resolutions Passed by Council	12	12	10	10
Records Destroyed cubic feet	127	316.25	100	150
Public Records Requests	210	362	390	425
Employee Service Awards	9	9	9	10
Calls for Service	1700	1850	1700	1850
Paint a Fire Hydrant Program	21	3	2	2
Sponsor a Bench Program	2	0	1	1

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$359,830	\$376,099	\$414,305	\$427,608
Operating	\$70,490	\$84,725	\$73,638	\$314,568
Capital Outlay	\$1,395	\$2,883	-	-
Total	\$431,715	\$463,707	\$487,943	\$742,176

<p align="center">FINANCE DEPARTMENT</p> <p align="center">Divisions: Financial Services, Human Resources, Information Technology & Utility Billing</p>

Budgeted Positions	Allocation %		2017 18	Fiscal Year	
	General Fund	Utility Fund		2018 19	2019 20
Finance Director	50	50	1	1	1
Assistant Finance Director	50	50	1	1	1
I.T. Manager	50	50	1	1	1
I.T. Technician	50	50	1	1	1
Human Resources/Risk Manager	50	50	1	1	1
Administrative Assistant ¹	50	50	-	-	.63
Purchasing/Payroll Accountant	50	50	1	1	1
Utility Billing Accountant		100	1	1	1
Accounting Technician	50	50	1	1	1
Customer Service Technician		100	2	1	1
Administrative Assistant ²		100	-	1	1
Total			10	10	10.63
¹ Position added in Fiscal Year 2020.					
² Position reclassified from Customer Service Technician in Fiscal Year 2019.					

Primary Functions

- ◆ The Financial Services division manages the Town's fiscal affairs and is comprised of budgeting, accounts payable, payroll, accounting, fixed assets, purchasing compliance, internal controls, and the annual external audit. The division is also responsible for cash, debt and investment management, and the collection of municipal revenues.
- ◆ The Human Resources division is responsible for all issues relating to employees and their benefits. These services include the hiring process, employee insurance issues, benefit administration, and risk management (property, liability and workers compensation insurance claims).
- ◆ The Utility Billing division serves as the residents' main contact at Town Hall. Responsibilities include the billing and maintenance of all Town-wide receivables including water meter readings, utility bills, false intrusion alarm fees, general inquiries, garage sale permits, parking citations, and parking decals.
- ◆ The Information Technology division tests, repairs, implements and maintains various computer and server systems as well as software programs to assist others as a support function. It is also responsible for the purchase and installation of all non-emergency communication equipment.

Performance Measures	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
Accounts payable checks processed	2,253	2,220	2,260	2,260
Payroll checks/direct deposit advices	2,409	2,665	2,775	2,800
Purchase orders issued	359	375	380	380
Utility payments processed	32,364	32,178	32,200	32,200
Garage sale permits issued	87	87	90	90
Parking decals issued	740	757	760	760
Boat trailer decals issued	165	170	180	180
Alarm decals issued	62	50	40	40
Utility bills processed	40,919	41,014	41,050	41,100
Utility accounts opened	579	579	580	585
Final utility bills processed	730	745	750	760
ACH utility payments	7,436	7,794	8,120	8,200
Employees hired	25	35	35	30
Employment separations	33	25	33	30
Liability insurance claims	22	10	16	10
Workers comp insurance claims	13	22	12	12
Software installed	82	85	80	80
Hardware installed	38	28	35	50
I.T. repair tickets completed- hardware ¹	215	239	230	240
I.T. repair tickets completed – software ¹	518	642	640	645
I.T. repair tickets completed – communications ¹	154	88	90	90
Number of computers maintained	104	104	105	107
Number of servers maintained	15	17	18	18
Number of virtual servers maintained	19	18	18	18
¹ Ticket totals do not equal total repair tickets as some tickets include both hardware and software repairs.				

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$707,560	\$832,800	\$904,440	\$974,585
Operating	\$235,697	\$216,831	\$245,873	\$241,057
Capital Outlay	\$37,385	\$19,025	\$3,500	\$11,750
Total	\$980,642	\$1,068,656	\$1,153,813	\$1,227,392

POLICE DEPARTMENT

Divisions: Administrative Services, Support Services, Uniform Services, Detective Bureau & Marine Safety

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2017 18	2018 19	2019 20
Chief of Police	100%	-	1	1	1
Commander	100%	-	1	1	1
Administrative Services Secretary	100%	-	2	2	2
Sergeant	100%	-	5	5	5
Communications Supervisor	100%	-	1	1	1
Marine Safety Supervisor	100%	-	1	1	1
Patrol Officer	100%	-	19	19	19
Hypoluxo Patrol Officer	100%	-	4	4	4
Dispatcher	100%	-	5.13	6.13	5.13
Detective	100%	-	1	1	1
Investigator ¹	100%	-	1	1	2
Marine Safety Officer II	100%	-	1	1	1
Ocean Lifeguard	100%	-	2.09	2.09	2.09
Community Service Aid	100%	-	1	1	1
Total			45.22	46.22	45.22
¹ This position is a duty assignment granted to Patrol Officers and does not constitute a position change. The Investigator assignment is considered working out of classification.					

Primary Functions

- ◆ The Lantana Police Department is committed to the delivery of courteous, professional law enforcement and community services to the citizens of Lantana through five divisions: Administrative Services, Uniform Services, Detective Bureau, Support Services, and Marine Safety.
- ◆ Administrative Services is responsible for the overall daily operation of the Police Department; emergency management, training, policy development, personnel administration, employee relations as well as internal affairs. The support staff are responsible for managing and maintaining all reports, crime data, records, and administrative matters.
- ◆ The Support Services division receives and dispatches calls for police service, monitors police radio traffic, and answers and processes E-911 calls and regular telephone calls along with greeting and assisting citizens who walk into the police station; dispatchers enter data into the F.C.I.C. and N.C.I.C. computer system. The Town provides police dispatch services to the residents of Hypoluxo and South Palm Beach through an Inter-Local Agreement to include E-911 calls and non-emergency calls for police.
- ◆ The Uniform Services division patrols the Town of Lantana and its contract areas on a twenty-four-hour basis. This is done by various means, presenting a high profile, mobile uniform presence capable of a very rapid response to problems within our Town; Officers also participate in the town-wide Community Neighborhood Enhancement Program, Chamber of Commerce events, Hypoluxo

Homeowner Association meetings, Community Partnership Events and Problem Oriented Policing projects.

- ◆ The Detective Bureau division is responsible for the Professional Standards function including internal affairs investigations, applicant processing and training and conducting investigations on incidents. The Detective Bureau Sergeant is also responsible for property and evidence management. They also identify and apprehend offenders, prepare search and arrest warrants, recover and preserve evidence and property, and present evidence in court as well as the State Attorney's office, investigate local narcotics and vice-related incidents and monitor Sexual Offenders and Predators residing in the community.
- ◆ The Marine Safety division is responsible for protecting life and property on the Town's public beach through monitoring activities to ensure public order and safety, conduct water rescues, and administer first aid as needed.

Performance Measures	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
Calls for Service (Lantana & CNEP & Association Meetings)	53,000	64,423	59,500	61,500
CARE visits	15	13	13	13
House checks	65	135	145	140
Selective Traffic Enforcement	650	2097	1,200	1,500
Traffic Enforcement Operations	1000	943	1,000	1,000
Problem Oriented Policing Projects	8	6	6	7
Parking Enforcement	1	2	2	2
Parking citations issued		1,077	1,150	1,200
COP volunteer hours			1,850	2,000
Junior lifeguard participants			450	450
Detective bureau cases assigned			8	12
			260	275

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$4,128,243	\$5,023,745	\$5,550,101	\$5,893,758
Operating	\$463,109	\$493,618	\$510,751	\$622,070
Capital Outlay	\$908,463	\$285,799	\$1,735,655	\$158,492
Total	\$5,499,815	\$5,803,162	\$7,796,507	\$6,674,320

DEVELOPMENT SERVICES**Divisions: Administration, Building Inspections & Code Enforcement**

Budgeted Positions	Allocation %		2017 18	Fiscal Year	
	General Fund	Utility Fund		2018 19	2019 20
Development Services Director	100	-	1	1	1
Assistant Development Services Director	100	-	-	-	1
Building Department Coordinator	100	-	1	1	1
Permit/Business Tax Receipt Coordinator	100	-	1	1	1
Code Enforcement Supervisor	100	-	1	1	1
Code Enforcement Officer	100	-	3	2	2
Code Enforcement Administrative Assistant	100			1	1
Community Planner	100	-	1	1	-
Total			8	8	8

Primary Functions

- ◆ The Administration Division is responsible for the maintenance and revision of the Comprehensive Land Use Plan and Zoning Code; coordination of community improvement and redevelopment projects; grant and project administration, and economic development projects. It administers the meetings and activities of the staff Plan Review Committee and the Town's Planning Commission, including site plan reviews and requests for variances and special exceptions to the zoning code. This division also coordinates the NFIP Community Rating System program and review of all 2020 US Census activities.
- ◆ The Building Inspections Division is responsible for reviewing all construction plans, issuing permits and conducting inspections for all construction and landscape activities within the Town limits. In addition, the division oversees the issuance of all business tax receipts for those who conduct business within the Town of Lantana.
- ◆ The Code Enforcement Division is charged with enforcing the Town's Code of Ordinances. The division focuses primarily on achieving compliance with minimum property standards, but also conducts business tax receipt inspections, receives and investigates complaints, and responds to other violations of the Town's code. The division often coordinates its activities with other agencies, such as the County Fire Department and Health Department, and the Town's Police Department and Public Works Department.

Performance Measures	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
Comprehensive Plan Amendments	0	1	1	1
Special Exceptions Processed	12	4	3	3
Variances Processed	4	4	2	2
Site Plans Processed	7	4	6	5
Building permits issued	662	870	820	875
Total Permit Value	24,266,100	45,726,000	36,000,000	20,000,000
Building Inspections	1,377	1,730	1,800	1,850
Code Enforcement Friendly Reminders (estimated)	900	900	1,000	1,100
Code Enforcement Notices of Violation issued	950	1,350	1,400	1,450
Code citations issued	332	380	400	450
Repeat Citations	161	150	175	200
Abatements	5	5	5	5
Special Magistrate cases	520	490	525	550
Business Tax Receipts issued	1,325	1,368	1,380	1,380
Contractors register (estimated)	1,850	1,850.	1850	1,850

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$468,860	\$570,733	\$588,350	\$637,533
Operating	\$219,569	\$236,607	\$234,180	\$261,310
Capital Outlay	\$426,229	\$442,971	\$74,982	\$71,832
Total	\$1,114,658	\$1,250,311	\$897,512	\$970,675

LIBRARY

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2017 18	2018 19	2019 20
Library Director	100	-	1	1	1
Librarian I	100	-	.1	.1	.1
Library Assistants	100	-	.6	1.05	1.05
Total			1.7	2.15	2.15

Primary Functions

- ◆ The Lantana Public Library is the Town's information center for recreational, educational, cultural and self-improvement reading materials, sources of reference information, public word processing facilities, and free access to electronic information available on the Internet. The Library provides children's services, answer reference queries, assist library users to locate information in print and in on-line services, and operate the Library's automated circulation system.

Performance Measures	Actual FY 2017	Actual FY 2018	Estimated FY 2019	Projected FY 2020
New borrowers' cards issued	391	333	350	385
Books borrowed	12,014	13,297	14,000	14,500
E books borrowed	273	179	250	275
Use of Public Computers (users)	2,479	2,342	2,500	2,600
Hours of public internet use	3,504	3,252	3,400	3,500
Attendance at Library programs	175	113	160	170
Wi-Fi users	1,739	1,524	1,600	1,750
Books cataloged and processed	1,129	1,312	1,390	1,400
Periodicals subscriptions maintained	69	66	71	73

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$116,000	\$146,734	\$154,495	\$162,664
Operating	\$40,800	\$40,060	\$41,953	\$44,978
Capital Outlay	\$20,990	\$28,431	\$21,500	\$421,600
Total	\$177,790	\$215,125	\$217,948	\$629,242

OPERATIONS DEPARTMENT

Divisions: Administration, Public Works, Parks & Recreation, Vehicle Maintenance & Utilities

Budgeted Positions	Allocation %		2017 18	Fiscal Year	
	General Fund	Utility Fund		2018 19	2019 20
Director of Operations	50	50	1	1	1
Assistant Public Works Director	100		1	1	1
Utilities Assistant Director		100	1	1	1
Parks & Recreation Supervisor	100		1	1	1
Public Works Foreman	100		1	1	1
General Maintenance Worker¹	100		8	9	9
Vehicle Maintenance Supervisor	50	50	1	1	1
Mechanic	50	50	1	1	1
Public Works Supervisor	100		1	1	1
Administrative Assistant	50	50	1	1	1
Utilities Manager		100	1	1	1
Meter Reader		100	1	1	1
Utility System Worker		100	4	4	4
Utility Foreman		100	1	1	1
Chief Water Plant Operator		100	1	1	1
Water Plant Operator		100	2	2	2
Total			27	28	28

Primary Functions

- ◆ The Administration Division manages four divisions to include all capital improvement projects.
- ◆ The Public Works Division is responsible for maintenance and repairs of roads, buildings, all public sidewalks and bus shelters, public grounds, trees and collection of garbage on public grounds. The Division maintains HVAC systems, and completes routine repairs and maintenance and inspections of Town property including; buildings, playground equipment, A/C units, hurricane shutters, irrigation and lighting, as well as abatement of foreclosed homes throughout the Town. The majority of grounds' maintenance and custodial services is contracted out in order to provide more cost-effective services. The Division also oversees the contracted Town-wide garbage and recycling collection.
- ◆ The Parks and Recreation Division is responsible for organizing, implementing, promoting, and coordinating multiple recreation programs at the Sports Park, Town events and maintenance of Town parks and beach.
- ◆ Vehicle Maintenance provides routine maintenance and repairs to vehicles, generators, trailers, small engines and pieces of heavy equipment.

- ◆ The Utilities Division encompasses the Water Treatment Plant and Water/Wastewater Services providing utility services. Water/Wastewater personnel are responsible for the maintenance and repair of the Town's wastewater collection system, water distribution system and storm water drainage system. System Service Workers also provide daily maintenance of lift stations and their related subsystems and storm water lift stations, conduct emergency repairs and provide twenty-four hour emergency response. The Water Treatment Plant is responsible for providing safe drinking water to all Town residents. The water treatment facility regularly distributes approximately 700 million gallons annually to its customers. The Water Plant is a "B" facility, Operators provide routine maintenance to the plant facility, including all potable water wells, the aeration, sedimentation and filtration systems, high service pumping systems and the immediate distribution system.

Performance Measures	Actual FY 2017	Actual FY 2018	Actual FY 2019	Projected FY 2020
Turf /Grounds Maintained	72 acres	73 acres	73 acres	73 acres
Bus Stops Maintained	46	40	40	40
Bus Shelters Maintained	12	17	17	17
Irrigation Systems Maintained	42	45	45	45
Buildings Maintained	28	29	29	29
Buildings Maintained Square Footage	64,668	70,000	70,000	70,000
Facility Work Orders Completed	500	500	600	600
HVAC Systems Maintained	25	26	26	26
Police Patrol Cars Maintained	24	26	27	27
Administrative Vehicles Maintained	9	10	10	10
Med/Light Trucks/Vans Maintained	28	28	30	30
Heavy Duty Trucks Maintained	10	10	10	10
Trailers Maintained	9	9	9	9
Heavy Duty Generators	11	11	11	11
Heavy Duty Equipment (Vehicles)	2	2	2	2
Small Engine Equipment Maintained	50	50	51	51
Vehicle Repair Orders Completed	446	425	425	
Vehicle PM Services Performed	105	105	110	
Sidewalks repaired/replaced	160 sq. yards	175 sq. yards	160 sq. yards	60 sq.yards
Litter Pick-up	1,460 hours	1,460 hours	1,460 hours	<u>1,460 hours</u>
Citizen Requests Processed	250	300	325	
Treated, pumped and dispensed water	714 MG	670 MG	700 MG	750 MG
Collected, transmitted and pumped sewage	413 MG	448 MG	500 MG	500 MG
Water distribution system maintained	224,852 LFT	224,852 LFT	224,852 LFT	224,852 LFT
# of meters read per year	44,344	44,344	44,344	44,344
# of wells maintained	10	10	10	10
# of fire hydrants maintained	374	374	374	374
# of sanitary sewer manholes maintained	624	624	625	625
Wastewater collection system maintained	156,686 lf.	156,686 lf.	156,686 lf.	156,686 lf.
# of lift stations & Storm water lift stations maintained	16 2	18 2	18 2	18 2
Piping/culverts maintained	12,605 lf.	12,605 lf.	12,605 lf.	12,605 lf.
# of inlets/catch basins/ manholes maintained	140	140	140	140

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$1,877,844	\$1,970,854	\$2,196,038	\$2,277,281
Operating	\$3,598,055	\$4,927,372	\$4,730,806	\$5,107,077
Capital Outlay	\$5,150,959	\$5,036,700	\$856,905	\$877,827
Total	\$10,626,858	\$11,934,926	\$7,783,749	\$8,262,185

NON-DEPARTMENTAL**Primary Functions**

- ◆ This cost center was created to consolidate all expenses that do not fall within a department's operations. This will enable reports to better reflect a department or activity's cost.
- ◆ These expenses include items such as the Town's Employee Assistance Program, which has the potential to benefit all employees.
- ◆ It also includes pension plan fees, debt payments and the costs associated with the Insurance Fund (Internal Service Fund).

Budget Summary

Expenditure Category	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020
Personal Services	\$168,750	\$198,807	\$217,015	\$229,318
Operating	\$326,454	\$510,615	\$355,965	\$401,190
Capital Outlay	\$45,552	\$94,931	-	-
Debt Service	\$1,227,650	\$1,018,650	\$554,650	\$555,100
Contingency	\$414,879	\$125,748	\$129,367	\$100,082
Transfers Out	\$10,000	\$122,922	\$375,000	-
Total	\$2,193,285	\$2,071,673	\$1,631,997	\$1,285,690

TOWN-WIDE ACHIEVEMENTS FY 2018-2019

- ✓ The Town's special events program, **"Enjoy Lantana!"** has continued to be successful in its fifth year. The program has produced a variety of events including Movies at the Beach, Egg Hunt and the Haunted Nature Preserve. The Town strives to provide these unique experiences for residents and tourists. Annual events such as a Winterfest, the Volunteer Appreciation Breakfast, and the Fourth of July Celebration also continue to bring the community together.
- ✓ Assisted with planting Oak trees along E. Ocean Ave.
- ✓ Constructed new concrete curbs placed on the north and south ends of McKinley Park.
- ✓ Replaced the pathway on Barefoot Lane with concrete.
- ✓ Upgraded the signage and landscape at Hypoluxo Road and Lantana Road entrances to the Town.
- ✓ Planted flowers and shrubs around the "Town of Lantana" Highway Exchange signs on Lantana Road and Hypoluxo Road.
- ✓ Repainted school zone pavement markings.
- ✓ Installed new playground equipment, canopy, and sidewalk at Lantana Sports Park.
- ✓ Provided new benches, installed new landscape islands, and installed an electrical system with solar lights at Sportsman's Park.
- ✓ Installed new sidewalks and painted skateboard ramp at Maddock Park.
- ✓ Added a deck at the Beach Pavilion, renovated north and south bathrooms, and installed new gates at the beach.
- ✓ Installed solar lights for kiosk at Lyman Kayak Park.
- ✓ Replaced deteriorating/worn-out sidewalks.
- ✓ Re-paved roads throughout Town: Caribbean Way, Gator Drive, Julia Heights, W. Branch St., W. Drew St., W. Duval St., W. Hardee St., W. Mango St, and SE Atlantic Dr.
- ✓ Replacing existing street signs with new prismatic sheeting.
- ✓ Installed a new 8-inch water main from E. Ocean Ave. to S. Atlantic Dr. and a 6 inch water main to the end of SE Atlantic Dr.
- ✓ Installed a new 6 inch force main on S. Lake Dr. from Mayfield Road to E. Central Blvd., a new 6 inch water main on S. Lake Dr. and a new storm drainage system in the same area.
- ✓ Replaced approximately 2,625 water meters.
- ✓ Flow tested and lubricated 347 fire hydrants; replaced 3 hydrants.
- ✓ Coordinated with Website Review Committee to ensure compliance with ADA regulations.
- ✓ Analyzed investments and rebalanced surplus funds in Qualified Public Depositories to obtain maximum safety of principle while earning higher returns.
- ✓ Members of the police department identified several locations where narcotics and other illegal activity were occurring. These locations were addressed via executed search warrants in order to address the illegal activity.
- ✓ The marine unit participated in the Manatee Grant from November through the end of March educating boaters on vessel safety.
- ✓ Members of the Marine Safety Division taught a Junior Lifeguard Academy to eight (8) teenage participants. The participants learned about aquatic life, beach and water safety measures and CPR.
- ✓ The Citizens on Patrol members donated more than 450 hours to parking enforcement and other enforcement related matters.
- ✓ The police department assigned a road patrol officer to provide security at the Lantana Elementary School.

- ✓ The Police Department currently has (18) eighteen participants in the Explorer and Cadet program who assist the Town throughout the year with various Town events. Several of the participants in these programs received college scholarships to various institutions as well as enrolled in the law enforcement training program at Palm Beach State College. The participants also continue to compete in state-wide competitions. The Police Explorer and Cadet program sponsored a Shop with a Cop event during the holiday for eighteen (18) families.
- ✓ The Police Department assisted the Kiwanis Club with the delivery of over 250 Thanksgiving Dinners. Officers and members of the Explorer and Cadet program assisted the Town of Hypoluxo in their open house winter event. The officers assigned to the Town of Hypoluxo attend both council and association meetings. The officers also enforce the Town's codes by issuing violations and in serving notices that are filed by the Town.
- ✓ Members of the police department participated in various community partnership programs with the local students to include basketball and kickball tournaments.
- ✓ The C.A.R.E. (Community Attempt to Reach the Elderly) program continues to be a great benefit to the C.A.R.E. members, their families and the town. Officers delivered Christmas Dinners to them, along with conducting weekly welfare checks. There are presently eight residents on the list who receive weekly visits from the department's Community Service Aide.
- ✓ Continued as a founding member of the Florida Green Finance Authority, a multi-jurisdictional agency which provides financing for energy improvements to residential and commercial properties using repayment through assessments on property tax bills.
- ✓ The Code Enforcement Division converted a position to provide administrative support to the two code enforcement officers allowing them additional time for in-the-field activities.
- ✓ Worked with residents to discuss traffic calming needs and proposals in three (3) locations in the Town.
- ✓ Continue to evaluate the potential for annexation of residential areas west of the Solid Waste Authority Central Transfer Station on West Lantana Road.
- ✓ A new community group, working with the Lantana Library Foundation, raised \$1,500 for flowering and decorative plants which they planted; April 27-28 with the help of Palm Beach Maritime Academy student volunteers, a group worked on the landscaping.
- ✓ 394 individuals have used the Library on Saturdays between October 1, 2018 and April 30, 2019
- ✓ The Library's web site, www.lantanalibrary.org, has been updated. 2,260 people have visited the web site from October 1, 2018 to March 31, 2019.



Town of Lantana Capital Outlay

		Proposed Cost			
		Fund			
	Account Number	General	Utility	Grants	Infrastructure Surtax
Finance					
Replacement computer for HR/Risk Manager	001-0905-513-64-40	2,400	-	-	-
Computer for Administrative Assistant (HR)	001-0905-513-64-40	1,850	-	-	-
Replacement router/firewall	001-0920-513-64-40	5,000	-	-	-
Replacement computer (unanticipated failure)	001-0920-513-64-40	2,500	-	-	-
TOTAL FINANCE		11,750	-	-	-
Police					
Two replacement computers for administration personnel	001-2001-521-64-40	3,200	-	-	-
Two in-car video camera systems	001-2021-521-64-10	9,000	-	-	-
Utility vehicle & accessories for road patrol	001-2021-521-64-15	55,558	-	-	-
Marked police patrol vehicle (hybrid) and related equipment	001-2021-521-64-15	44,300			
Four replacement computers for sergeants	001-2021-521-64-40	6,400	-	-	-
Two replacement laptops for road patrol	001-2021-521-64-40	4,600	-	-	-
Marine-grade 800 MHz radio for Marine Unit	001-2021-521-64-40	3,934	-	-	-
Utility vehicle & accessories for Detectives Bureau	001-2022-521-64-15	31,500	-	-	-
TOTAL POLICE		158,492	-	-	-
Development Services					
CDBG-sidewalks along 4th Street	121-3001-524-63-12	-	-	71,832	-
TOTAL DEVELOPMENT SERVICES		-	-	71,832	-
Operations					
Dixie Highway median upgrades	001-3937-572-63-10	15,000	-	-	-
Lift station upgrades	401-3963-535-63-10	-	343,480	-	-
150 KW portable generator	401-3964-533-64-10	-	112,358	-	-
Message board	401-3964-533-64-10	-	15,000	-	-
Bicentennial Park bathroom renovation/refurbishment	103-3937-572-63-10	-	-	-	180,000
ADA beach ramp access	103-3937-572-63-10	-	-	-	183,989
Andrew Redding sidewalk	103-3937-572-63-24	-	-	-	28,000
TOTAL OPERATIONS		15,000	470,838	-	391,989
Library					
Replacement computer for Library Director	001-7101-571-64-40	1,600	-	-	-
Library Books	001-7101-571-66-10	20,000	-	-	-
Library interior improvements	103-7101-571-63-10	-	-	-	400,000
TOTAL LIBRARY		21,600	-	-	400,000
TOTAL BY FUND		\$ 206,842	\$ 470,838	\$ 71,832	\$ 791,989



DEBT SCHEDULE

The following is a schedule of all outstanding debt obligations of the Town.

- 2012 Series Water and Sewer Refunding Issue which refinanced the 1998 bond

This debt is repaid with water and wastewater fees. The Town does not have any general obligation debt that would require a pledge of property taxes for repayment.

During Fiscal Year 2013/14, the Town Council, along with a majority vote by Hypoluxo Island residents, directed staff to request Florida Public Utilities (FPU) construct a natural gas line for island residents to be paid for by Town funds. Payment would be repaid to the General Fund through a 10-year non-ad valorem assessment of \$263.54 per parcel (Ordinance No. O-11-2014). The assessment is the mechanism used to replenish the General Fund reserves originally used to pay for construction. Since this is not a traditional debt arrangement, principal and interest are budgeted but not included in the debt schedule.

The State of Florida has no statutory limit on debt obligations; therefore, the Town has not developed a debt limit policy.

The following page lists in detail of the Town's debt and scheduled payments.

Utility
Fund

Water & Sewer Revenue Bonds Series 2012 (refinancing of 1998 Series)

TD Bank

Principal at 09/30/2018 \$ 1,016,560

Matures October 1, 2021

Payment Date	Interest	Principal	Total Payment	
1st of Each Month	14,500.00	481,000.00	495,500.00	
(P & I listed are annualized)	14,500.00	481,000.00	495,500.00	495,500.00

TOTAL BY FUND 495,500.00



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